



**STATE OF FLORIDA
NINTH JUDICIAL CIRCUIT OF FLORIDA**

**JERAMY C. BEASLEY
COUNTY JUDGE**

**ORANGE COUNTY COURTHOUSE
425 NORTH ORANGE AVENUE
ORLANDO, FLORIDA 32802-4934
PHONE: (407) 836-0441**

**SAMARI FIGUEROA
JUDICIAL ASSISTANT**

**DIVISION EMAIL: 80ORANGE@NINTHCIRCUIT.ORG
WEBSITE: WWW.NINTHCIRCUIT.ORG**

**Guidelines and Procedures
County Criminal –Division 80
Judge Jeramy C. Beasley
Orange County Judge**

In order to assist counsel and the parties, the following guidelines and procedures are adopted for County Criminal Division 80 in Orange County, Florida when practicing or appearing before Judge Jeramy C. Beasley. These guidelines and procedures are expected to be read and complied with prior to any appearance in the division. Please note, these are general guidelines and procedures and are not an exhaustive list.

Please note, the Court or applicable law may require different or additional procedures aside from those referenced below. If you have any questions concerning Court preferences that are not listed herein, please email the Judicial Assistant.

EFFECTIVE January 1, 2026

Table of Contents

A. COMMUNICATIONS AND SUBMISSIONS TO THIS OFFICE 3

 1. Email 3

 2. Ex-Parte Communications..... 3

 3. Telephone 3

 4. Submissions of Proposed Orders..... 3

B. FILING OF MOTIONS 4

 1. Motions 4

 2. Pre-Motion Conferral 5

 3. Use of Artificial Intelligence (“A.I.”) in Papers 5

 4. Pro-Se / Self Represented Parties 5

C. ARRAIGNMENTS 6

 1. Days / Times 6

 2. Appearance at Arraignment 6

D. HEARINGS 6

 1. Scheduling Hearings 6

 2. Submission of Caselaw / Authoritative Sources 9

 3. Bond Hearings 9

 4. Emergency Hearings 9

 5. Hearings on Motions for Rehearing, Reconsideration, or New Trial 10

 6. Videoconference Appearance(s) 10

E. PRE-TRIAL CONFERENCES 10

 1. Days / Times 10

 2. Appearance at PTC 11

 3. Substantive Arguments at PTC 11

 4. Pleas at PTC 11

F. TRIALS 11

 1. Days / Times 11

 2. Appearance at Trial 12

 3. Pleas at Trial 12

G. MISCELLANEOUS 12

 1. Courtroom Etiquette and Decorum 12

 2. Cell Phones, Communications Devices, and Cameras 13

 3. Questions About Your Case? 14

 4. Contact Information 14

A. COMMUNICATION AND SUBMISSIONS TO THIS OFFICE

1. E-Mail.

- a. The preferred method of communication is via e-mail, as emails will receive the quickest response. Correspondence and/or emergency motions should be e-mailed to 80Orange@NinthCircuit.org. In sending e-mails to the Court, opposing counsel and/or the opposing party (if self-represented) must be copied.
- b. E-mails sent to this office must also contain the following in the subject line:
 - i. Case Style Name (short case style name is permitted – ex.: State of FL v. Smith)
 - ii. Case Number (short case number is permitted – example: 26-MM-1234)
 - iii. Purpose of E-Mail (Order, Notice of Cancellation of Hearing, Request for Hearing Time, etc.)
 - iv. If an Emergency Hearing is being requested, you must indicate in the subject line “Request for EMERGENCY Hearing.”
- c. The body of the e-mail **must also contain a brief description of the purpose of the e-mail**. If a hearing date and time is being requested, then you must include a good faith estimate of the time needed for the hearing.

2. Ex-Parte Communication.

- a. All communication with the Court must be in open court with all parties present, in writing or by e-mail (copied to opposing counsel and/or the opposing party), and filed with the Clerk of Court. Please do not ask the Judicial Assistant or other Court personnel to communicate any message to the Judge, as the Judge is not permitted to read or consider ex-parte communications.

3. Telephone.

- a. The Judicial Assistant may be reached telephonically at (407) 836-0441. If you are unable to reach the Judicial Assistant, please leave a voicemail. Please refrain from leaving multiple voicemails concerning the same matter, as this will only delay response time.

4. Submission of Proposed Orders.

- a. All proposed orders must be provided in WORD format and e-mailed to 80Orange@NinthCircuit.org. All motions must include the non-movant’s position. Agreed orders should indicate “Agreed.” In submitting proposed orders, please attach a courtesy copy of the motion, if applicable, and any required supporting documentation or affidavits. **Please ensure any proposed order(s) submitted to the Court contain the following language in the Certificate of Service section:**

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that the foregoing was filed with the Clerk of the Court by using the Florida Courts E-Filing Portal System. Accordingly, a copy of the foregoing is being served on this day to all attorney(s)/interested parties identified on the ePortal Electronic Service List, via transmission of Notices of Electronic Filing generated by the

ePortal System. Movant is responsible for serving, via U.S. Mail, any party not participating in electronic filing and then filing a certificate of service within three (3) business days of this Order.

b. Drop Box.

- i. Courtesy copies of documents for the Court's consideration may also be delivered to Division 80's drop box, located at the Orange County Courthouse, 425 N. Orange Avenue, Room 370 (3rd Floor), Orlando, Florida, provided courtesy copies have also been supplied to the non-movant.

B. FILING OF MOTIONS

1. Motions.

- a. Motions must be mailed to or filed with the Clerk of Court and also supplied to all other parties, and counsel. Please ensure submitted Motions include a proper caption, case number, date, your mailing address, phone number, email address (if any), printed name, and signature. Please understand if you e-file a Motion, it may take up to 72 hours for that filing to appear in the Clerk's system for the Judge to see.

b. Bond Motions.

- i. In addition to all other requirements for Motions and Orders, all Bond and ROR Motions must contain the following information:
 1. The charge(s);
 2. The current amount of bond for each charge;
 3. The amount of bond requested for each charge; and
 4. The State's position.

c. Discovery Motions.

- i. Discovery motions, including, but not limited to, motions to compel, to quash, or for protective order, must be set for hearing, submitted with an agreed order, or properly submitted to the Court to bring same to the Court's attention. The mere filing of a discovery motion is insufficient to obtain the requested relief.
- ii. If an opposing party has failed to respond to discovery in a timely manner and the failure is facially apparent from the record (e.g. failure to file a written discovery response within the timeframe(s) specified in Florida Rule of Criminal Procedure 3.220), counsel may submit the file stamped motion to compel and a proposed order to Chambers directing a response within fourteen (14) days and awarding no other relief. The Court may enter the order without the need for a hearing, may make appropriate modifications to the proposed order (including as to the timeframe of the response), or may direct a hearing to be set. If other relief, such as a finding of contempt or sanctions, is requested, a hearing on the motion must be scheduled with appropriate notice.

2. Pre-Motion Conferral.

- a. The Court expects counsel to comply with their obligation to confer and communicate in a good faith effort to resolve or narrow disputes prior to requesting hearing time. The term “confer” shall mean a substantive conversation in person or by telephone in an effort to resolve the issue(s) raised in the motion, and does not envision an exchange of ultimatums by e-mail, letter, or text message. If counsel needlessly consumes hearing time or otherwise delays, frustrates, or obstructs the proceedings by failing to “meet and confer” in good faith, the Court may cancel the hearing, summarily deny the motion, or impose appropriate sanctions on counsel.

3. Use of Artificial Intelligence (“A.I.”) in Papers.

- a. Counsel is responsible for the filings and representations bearing their signatures and should have the proper verification protocols in place to ensure the duty of candor to the Court is fulfilled. To that end, the Court does not prohibit the use of A.I. in its division; however, if counsel has used A.I. in the preparation of any motion, brief, or other paper filed with the Court, and assigned to Judge Beasley or Division 80, counsel **MUST**, in a clear and plain factual statement, disclose that A.I. has been used in the filing, and **CERTIFY**, that each and every citation to the law or the record in the paper, has been independently verified as accurate. Failure to comply may result in sanctions against the party including the striking of motion, brief, or other paper.

4. Pro-Se / Self-Represented Parties.

- a. If you are Pro-se / self-represented, you must file your motion or request with the Orange County Clerk of Court. **Pro-Se / Self-Represented parties are encouraged to sign up and utilize Florida Courts E-Filing Portal. The Portal, which is available 24/7, allows registered users to electronically file case-related documents and receive them via e-mail. To sign up for the Portal, please utilize the following link:**

<https://www.myflcourtaccess.com/common/ui/pages/register.aspx?rr=5>

Motions / Requests may also be filed in-person with the Clerk’s Office (**Room 210 for Criminal Cases; Room 410 for Traffic Cases**). If a Motion / Request is being filed in a case that is set for hearing within 48 hours, please inform the Clerk at the counter; he or she will make sure the Motion / Request makes it into the Court file/Odyssey in an expedited manner.

- b. Pro-se / self-represented parties may monitor the status of their case on www.myorangeclerk.com. If a hearing is necessary, the Judicial Assistant will attempt to contact all parties to schedule a hearing. If the Judicial Assistant is unable to reach the parties, the Judicial Assistant may proceed with unilaterally setting a hearing date and time.
- c. If you are represented by the Office of the Public Defender, Office of Criminal Conflict and Civil Regional Counsel, or Private Counsel, please contact your attorney for further assistance.

C. ARRAIGNMENTS

1. Days / Times.

- a. Arraignments are heard every Tuesday, Wednesday, and Thursday on a rotating basis between the County Criminal Judges with the exception of official Court Holidays.
- b. Arraignments begin at 8:00 a.m. for Traffic cases and at 1:00 p.m. for Misdemeanor cases.
- c. The Clerk of Court is responsible for the scheduling of arraignments.

2. Appearance at Arraignments.

- a. All Defendants are required to appear at arraignment. If, however, a Notice of Appearance, Plea of Not Guilty and Waiver of Arraignment has been filed prior to the arraignment date, the attorney of record and Defendant are excused from attending at arraignment. It is the sole responsibility of the attorney of record and/or their staff to ensure the appropriate pleadings are filed and incorporated into the court file ahead of the arraignment.
- b. If a Defendant fails to appear for the scheduled arraignment or the attorney of record fails to timely file the appropriate pleadings, a *capias* is issued, and the attorney of record is seeking to have the *capias* withdrawn, the attorney of record must file a Motion to Recall *Capias* along with a proposed order and supply same to the Judge that conducted the arraignment and issued the *capias*.
- c. If a Motion to Vacate and Set Aside Forfeiture and Reinstate Bond is filed, counsel must include a letter from the bondman indicating their willingness to remain on the bond if reinstated. Should a hearing be necessary, the Defendant's presence will be required.

D. HEARINGS

1. Scheduling Hearings.

- a. All Motions must be filed with the Clerk before you contact this office for hearing time. Further, counsel is expected to comply with their obligation to communicate in a good faith effort to resolve or narrow disputes prior to requesting hearing time. If counsel needlessly consumes hearing time or otherwise delays, frustrates or obstructs the proceedings by failing to "meet and confer" in good faith, the Court may cancel the hearing, summarily deny the motion, or impose appropriate sanctions on counsel.
- b. **Instructions for Scheduling and Cancelling Hearings.**
 - i. **Contact the Judicial Assistant.** In order to schedule a hearing, please contact the Judicial Assistant at: 80orange@NinthCircuit.org with your hearing request, as e-mail is the preferred method of contact. Counsel and all parties must be copied on the e-mail to the Judicial Assistant. If you must contact the Judicial Assistant telephonically, you may do so by contacting (407) 836-

0441; however, you may still be required to send the hearing request via e-mail.

ii. **Complete Hearing Request Template:** Additionally, your e-mail to the Judicial Assistant must provide the following information utilizing the template below:

1. **CASE NO.:**
2. **CASE STYLE:**
3. **MOTION TITLE:**
4. **AMOUNT OF TIME REQUESTED:**
5. **TOTAL NUMBER OF WITNESSES (from both sides):**
6. **DEFENDANT'S DOB, SEX, AND RACE:**
7. **INTERPRETING SERVICES OR SPECIAL NEEDS REQUIRED, INCLUDING INMATE TRANSPORTATION REQUESTS:**
8. **DEFENDANT'S ID NUMBER, IF IN JAIL:**
9. **DATE, TIME, AND METHOD OF CONFERRAL WITH NON-MOVANT.**

iii. **Await Date(s) / Time(s) of Availability:** Upon receiving the hearing request, the Judicial Assistant will respond via e-mail with the Court's availability.

iv. **Receive confirmation email from Judicial Assistant.** Once a hearing has been confirmed, all parties will receive a confirmation email. The hearing date / time is not confirmed until you receive said email from the Judicial Assistant.

v. **Promptly file a Notice of Hearing with the Clerk of Court and properly notice all parties.** Failure to properly file a Notice of Hearing may result in the Court cancelling / removing the hearing from the calendar. Additionally, cross-noticing of hearings is not permitted absent prior approval from the Court. Further, the parties must, in good faith, attempt to resolve their dispute by telephone or in person (not via e-mail). All Notices of Hearing must contain a good faith certification in substantial compliance with the following:

CERTIFICATE OF COMPLIANCE:

I HEREBY CERTIFY that I / or a lawyer in my firm with full authority to resolve this matter had a substantive conversation in person or by telephone with opposing counsel and/or the opposing party in a good faith effort to resolve this motion before the motion was noticed for hearing but the parties were unable to reach an agreement.

vi. **Cancellation of Hearings:** It is the responsibility of the parties to notify the Judicial Assistant of all hearings that are cancelled, as the Clerk of Court does not send copies of Notices filed to the Judge or Judicial Assistant. Notices of Cancellations must be e-mailed to: 80orange@NinthCircuit.org. ***Hearings/Trials cannot be cancelled unilaterally.*** You must email or speak directly with the Judicial Assistant, provide the reason for the cancellation and the Judicial Assistant will advise if the matter has been cancelled and removed from the docket.

c. Matters to assist with scheduling hearings.

i. Interpreters: Counsel must notify the Judicial Assistant of a request for an interpreter for defendant(s) or any witness(es) as soon as the need for an interpreter becomes known.

ii. Transport Orders:

1. It is the responsibility of the State to electronically submit a proposed transport order when the presence of a defendant in the custody of another jurisdiction is required for a proceeding.
2. If a witness will testify in a proceeding and is in the custody of another jurisdiction, it is the responsibility of the State or Defense (depending on who will be relying upon the witnesses' testimony) to electronically submit a proposed transport order.
3. If a Defendant is in federal custody and is required for a proceeding, the State shall submit a proposed writ of habeas corpus ad prosequendum. The State shall make reasonable efforts to communicate with the Federal Bureau of Prisons, the Assistant United States Attorney, and/or any other appropriate personnel in the federal system to address issues that may preclude transport and to coordinate measures to facilitate transport.
4. Transport orders are to be submitted well in advance of the proceeding in order to permit the Court to address conflicts in other jurisdictions and to allow the Transportation Unit sufficient time to make arrangements with other jurisdictions to execute the transport order. Failure to do so may result in the inability to arrange transport to the proceeding.

iii. Americans with Disabilities Act ("ADA").

1. Accommodations are provided for court participants with disabilities, in accordance with the law. If you are a person with a disability who needs any accommodation in order to participate in the proceedings, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator, Human Resources, Orange County Courthouse, 425 N. Orange Avenue, Suite 510, Orlando, Florida, (407) 836-2303, at least 7 days before your scheduled court appearance; if you are hearing or voice impaired, call 711.
2. Please note, some requests for accommodations in court proceedings cannot be supported by the ADA Coordinator, but instead require a court motion. The ADA coordinator will inform you if this applies to your request.

2. Submission of Caselaw / Authoritative Sources:

- a. Courtesy copies of caselaw / authoritative sources to be considered by the Court may be hand-delivered to Division 80's drop box, located on the 3rd floor of the Courthouse (outside of Room 370) or mailed (and delivered) no less than two (2) business days ahead of the court proceeding. Keep in mind, all Fed-Ex /UPS delivered addressed to the Judge are first received by the Courthouse Mail Room and are delayed in delivery to the Judge. Please note, courtesy copies of any materials delivered to the Judge must also be provided to opposing counsel and/or the opposing party.

Legal memorandum or briefs, along with copies of significant cited authorities (highlighting the pertinent sections) are encouraged and appreciated by the Court. Caselaw / authoritative sources not timely submitted to the Court and/or opposing counsel / opposing party may not be considered. The Court, on occasion, may rule on motions without a hearing; therefore, parties are encouraged to timely submit their materials.

3. Bond Hearings.

- a. The Court will address bond hearings on an expedited basis, in accordance with [Administrative Order 2003-39-33](#).
- b. Defense counsel must make at least one (1) good faith effort to obtain the State's position on a motion to set or reduce bond, and the State must promptly respond to inquiries so that it can be determined whether: (1) the setting of bond (with or without particular agreed conditions) is unopposed; or (2) whether the setting of bond is opposed or is partially opposed as to amount and/or condition or the States takes no position, but the parties agree to the matter being decided on papers without a hearing.
- c. If the State's position is not promptly obtained after an initial good faith effort, defense counsel may request a hearing and note in the hearing request that the State's position has not yet been obtained. To allow for an expedited hearing, a hearing may be set without the State's position, and the State shall then promptly provide its position on the request to set or reduce bond to Chambers.
- d. When permitted by law, the Court may decide bond motions on the papers without a hearing if the parties agree that a hearing is not necessary. If neither party is requesting a hearing on a bond motion, defense counsel shall send a proposed order in WORD format, along with a courtesy copy of the motion, to: 80Orange@NinthCircuit.org.
- e. Generally, a bond hearing must be set in cases with an alleged victim to afford them with an opportunity to be heard pursuant to Article I, Section 16(b) of the Florida Constitution. In cases involving an alleged victim, if defense counsel requests resolution of a bond motion without a hearing, the motion or the State's response must: (1) provide the alleged victim's position on the request, or (2) confirm that the alleged victim has indicated he or she does not wish to be heard on the case.

4. Emergency Hearings.

- a. If an emergency situation arises, counsel/self-represented litigants may request a hearing be set on short notice. The corresponding motion must contain a detailed

explanation of the circumstances constituting the emergency. **The motion must be delivered to the Court before a hearing will be set.** The Court will review the motion and, if it is determined an emergency exists, the Judicial Assistant will attempt to contact the parties to set the hearing. In light of the short setting, the parties may attend the hearing via Web-Ex, if circumstances preclude them from appearing in person.

5. Hearings on Motions for Rehearing, Reconsideration or New Trial.

- a. Upon filing a Motion for Rehearing, Reconsideration, or New Trial, the party filing the motion must immediately email a copy of the motion to 80orange@NinthCircuit.org.
- b. The Court will: (1) rule without a hearing, (2) direct a written response be filed by the non-movant, or (3) direct the Judicial Assistant to contact the movant to schedule a hearing. No party may set a hearing on a motion for rehearing, reconsideration, or new trial without an order authorizing the hearing. Should a hearing on a Motion for Rehearing, Reconsideration, or New Trial be inadvertently set, the hearing may be summarily cancelled by the Court.

6. Videoconference Appearance(s).

- a. Videoconference appearances are generally permitted at non-evidentiary proceedings scheduled for thirty (30) minutes or less unless the court determines that good cause exists to require an in-person hearing. Please note, it is the parties' responsibility to notify the Judicial Assistant of its request to appear virtually (and receive confirmation) when scheduling the non-evidentiary hearing.
- b. Evidentiary hearings, including, but not limited to: suppression hearings, stand your ground hearings, and bench trials, will generally be conducted in-person (unless otherwise ordered). Should counsel wish to appear virtually for an evidentiary hearing, counsel shall be responsible for filing the appropriate motion, and obtaining an order allowing the remote appearance.
- c. Testimony by videoconference requires a motion and order in accordance with Florida Rule of Criminal Procedure 3.116(d). Counsel seeking to present remote witness testimony must make arrangements to ensure that an oath can properly be administered under Florida Rule of General Practice and Judicial Administration 2.530(b)(2)(B), and coordinate a method by which the witness(es) can review any exhibits that will be addressed during their testimony.
- d. Should permission to appear virtually be granted, the following Web-Ex log-in information (below) may be utilized:
 - i. **Virtual Link:** <http://ninthcircuit.webex.com/join/80orange>

E. PRE-TRIAL CONFERENCES

1. Days / Times.

- a. Pre-Trial Conferences (“PTCs”) are typically scheduled monthly on Thursday and Friday mornings.

- b. Specifically, Defendants who express the intention to hire their own attorney (“TGOA”) or that are represented by the Office of the Public Defender will be scheduled for PTC beginning on Thursday morning. Defendants who have retained private counsel or are represented by Regional Conflict Counsel will be scheduled for PTC beginning on Friday morning.

2. Appearance at PTC.

- a. Unless otherwise ordered, Defendant’s presence at PTC may be waived pursuant to Florida Rule of Criminal Procedure 3.180(a)(3). Please note, any waivers of appearance must be signed by the Defendant.
- b. In-custody Defendants typically will not be transported for PTC unless transport is specifically requested at least 48 hours in advance via email to 80orange@NinthCircuit.org.

3. Substantive Arguments at PTC.

- a. Given the high volume of cases set for PTC, the Court generally cannot address matters that require substantive argument or discussion, or address trial-related issues in detail. The purpose of PTC is primarily to address: (1) whether a continuance is being requested; (2) whether the case is proceeding to trial; (3) whether a plea hearing or conference is being requested; or (4) whether other hearing time is needed ahead of trial.
- b. Matters requiring more substantive argument or discussion will generally be deferred to be addressed at a subsequent proceeding.

4. Pleas.

- a. If a Defendant intends on entering a plea, the Defendant may be excused from attending PTC so long as: (1) Defense Counsel requests a plea date and time from the Judicial Assistant, via email at: 80Orange@NinthCircuit.org and (2) Defense Counsel receives confirmation from the Judicial Assistant. Please note, requests for plea dates and to be excused from PTC must be received no later than noon on the day before PTC.
- b. For Defendant’s appearing at PTC, the Court will take pleas at 1:30 p.m. on the afternoon of PTC (subject to availability / as time permits).

F. TRIALS

1. Days / Times.

- a. Trials are typically scheduled Monday – Friday during designated trial weeks beginning at 8:30 a.m.
- b. Trials not resolved may be rolled day-to-day at the discretion of the Court. If rolled day-to-day, Defendants are required to attend Court each day, unless otherwise excused by the Court.

2. Appearance at Trial.

- a. The defendant and counsel must appear on the day of Trial.
- b. If either attorney has a conflict and expects to be late for Trial, the respective attorney should contact the Judicial Assistant via email with: (1) the reason for being late and (2) the estimated time of arrival.

3. Pleas at Trial

- a. If the Defendant intends on entering a Plea of Guilty or No Contest, defense counsel should be prepared with a fully executed Plea Form.

G. MISCELLANEOUS

1. Courtroom Etiquette and Decorum

- a. Those appearing before Judge Jeramy C. Beasley are expected to familiarize themselves with and comply with the [Ninth Judicial Circuit Courtroom Decorum Policy \(Amended Administrative Order 2003-07-02\)](#), which is completely incorporated herein.
- b. In addition, pursuant to the Florida Bar Standards of Professionalism, Professional Courtesy, and Courtroom Decorum, this division expects the parties to comply with the following:
 - i. Stand when Court is opened, recessed, or adjourned. Stand when addressing, or being addressed by the Court. Stand when the jury enters or retires from the courtroom.
 - ii. Address all remarks to the Court, not to opposing counsel or the opposing party.
 - iii. Avoid disparaging personal remarks or acrimony towards opposing counsel and remain wholly detached from any ill feeling between the litigants or witnesses.
 - iv. Refer to all persons, including witnesses, other counsel and the parties by their surname(s) and not by their first or given names unless permission of the Court is sought and granted in advance.
 - v. An attorney should not knowingly misstate, distort, or improperly exaggerate any fact or opinion nor permit the attorney's silence or inaction to mislead anyone.
 - vi. Only one attorney for each party shall examine, or cross-examine each witness. The attorney stating the objections, if any, during direct examination, shall be the attorney recognized for cross-examination.
 - vii. Counsel should request permission before approaching the bench. Any documents counsel wishes to have the Court examine should be handed to the Clerk. Any paper or exhibit not previously marked for identification should first be handed to the Clerk for marking before it is tendered to a witness for his or her examination.

Any exhibit offered in evidence should, at the time of such offer, be handed to opposing counsel.

- viii.** No exhibit, whether marked for identification or not, shall be held in any manner, or placed in any position in the courtroom, that would allow the trier of fact to see the exhibit unless it has been admitted into evidence and permission to publish the exhibit to the jury has been obtained from the Court.
- ix.** In making objections, counsel should state only the legal grounds for the objection and should withhold all further comment or argument unless elaboration is requested by the Court.
- x.** Offers of, or requests for, a stipulation should be made privately, not within the hearing of the trier of fact.
- xi.** In presenting opening statements and arguments to the trier of fact, counsel shall not express personal knowledge or opinions concerning any matter in issue.
- xii.** Counsel shall admonish all persons at counsel's table who make gestures, facial expressions, audible comments, or the like, as manifestations of approval or disapproval during testimony of witnesses, or at any other time.
- xiii.** All parties, attorneys, and witnesses should refrain from interrupting or talking over one another.
- xiv.** Counsel should refrain from attempting to make re-arguments after the Judge has ruled.
- xv.** Counsel shall complete resolution negotiations and advise clients of their settlement options in advance of court hearings.
- xvi.** No tobacco use in any form is permitted. Defendants shall have no bottles, beverage containers, paper cups, or edibles within the courtroom, except as permitted by the Court. Attorneys assigned to the division may have reasonable drink containers subject to security concerns. No chewing gum is permitted by any party.

1. Cell Phones, Communication Devices, and Cameras

- a.** Cell phones must be powered off or placed in silent mode when in the courtroom or when attending a hearing via videoconference. If it is necessary to make or take phone calls, please step outside of the courtroom.
- b.** Witnesses will not be permitted to possess any type of communication device while on the witness stand or while testifying via videoconference.
- c.** No photographs or recording (audio, video, or otherwise) are permitted within the courtroom or while virtually attending a proceeding unless specifically permitted by the Court after a formal request is made. This prohibition includes the usage of Meta A.I. glasses within the courtroom.

2. Have a Question About Your Case?

- a. **Myclerk** - County Criminal utilizes the **Odyssey electronic case management system**. Odyssey is maintained by the Clerk of Court. Odyssey electronically displays court filings, including financial information. Non-court personnel can access the Odyssey docket listing by going to www.myorangeclerk.com. On the left side is the icon for “myclerk”. Click the icon, answer access question, click Civil Case Records link, search by case and type in your case number (remember “o” as in Orlando, is the typical court location). Click the case and you can see the list of pleadings and orders filed with the Clerk. You cannot open up a particular document (unless you go to Room 310 and use a computer in the Viewing Room); you essentially are looking at a docket index. It is the same one that the Judicial Assistant is looking at if you were to call with a question. For case-related inquiries, please use “myclerk”, when possible, instead of calling the Judicial Assistant.
- b. **Review a File** - If you wish to view a court file in person or see the pleadings listed in the court file, go to Clerk’s office Viewing Room located in Room 310. Using available computers, type in password “public” and navigate to file. While there is no charge to view the contents contained within the court file, there is a \$1.00 per page charge to print.

2. Contact Information

Judge Jeramy C. Beasley
Courtroom: 4-E (4th Floor)

Samari Figueroa
Judicial Assistant
425 N. Orange Avenue Orlando, FL 32801
ALL Division 80 emails: 80Orange@NinthCircuit.org
Judicial Assistant email address: S Figueroa@NinthCircuit.org
Phone Number: 407-836-0441

Orange County Clerk of the Court
425 N. Orange Avenue
PO Box 4994, Orlando, FL 32801
Phone Number: 407-836-2000
Website: www.myorangeclerk.com