

**Ninth Judicial Circuit
Court Appointed Attorney Registry Application¹**

ATTACH A CURRENT RESUME. Your application will not be considered without a current resume.

Applicant Information: (Please type)

Full Name:

Florida Bar Number:

Year admitted:

Address listed by the Florida Bar:

County of residence:

Email address:

Telephone number:

Where do you request assignments: ___ Orange County ___ Osceola County

Years of litigation experience in criminal law:

Percentage of your practice devoted to criminal law:

Professional Requirements: (Please initial)

___ I am a member in good standing with the Florida Bar.

___ I have read the qualifications included in this application and I am qualified to be a court appointed attorney for the cases I have checked.

___ I am familiar with the practice and procedure of the applicable courts of the jurisdiction.

___ I am read and will abide by the Ninth Circuit Courtroom Decorum Policy set forth in administrative order 2003-07-02.

___ I have reviewed and understand the agreement for attorney's services documents located on the JAC website at www.JusticeAdmin.com and agree to comply with JAC's requirements for billing.

¹ General Registry: Section 27.40, Florida Statutes, requires the Chief Judge to compile a registry of qualified attorneys available for appointment to represent persons in those cases where the Public Defender's Office and the Office of Criminal Conflict and Civil Regional Counsel are unable to provide representation due to conflict of interest.

REGISTRY PREFERENCE AND QUALIFICATIONS:

Death Penalty Cases:

___ 1st Degree Murder - Lead Counsel

___ 1st Degree Murder - Co-Counsel

QUALIFICATIONS FOR LEAD COUNSEL:

- Member in good standing with The Florida Bar.
- Meet the requirements of rule 3.112(f) of the Rules of Criminal Procedure - Lead Trial Counsel and the requirements of rule 3.113 of the Rules of Criminal Procedure.
- Complete Capital (Death Penalty) Case Addendum

QUALIFICATIONS FOR CO-COUNSEL:

- Member in good standing with The Florida Bar.
- Meet the requirements of rule 3.112(g) of the Rules of Criminal Procedure - Co-counsel and the requirements of rule 3.113 of the Rules of Criminal Procedure.
- Complete Capital (Death Penalty) Case Addendum

Criminal – RICO and Criminal Registry:

___ Felony – Life (RICO), Felony Punishable by Life (RICO), Felony – 1st Degree – (RICO)

___ Capital Sexual Battery

___ Felony – Life

___ Felony – 1st, 2nd, and 3rd Degree, Violation of Probation – Felony (includes VOCC)

___ Jimmy Ryce – Civil Commitment of Sexually Violent Predators

___ Misdemeanors, Criminal Traffic, Violation of Probation – Misdemeanor (includes VOCC), Violation of Probation – Misdemeanor (includes VOCC) (CT)

___ Post-Conviction (Rules 3.850 & 3.800)

QUALIFICATIONS FOR FELONY (RICO), FELONIES & JIMMY RYCE:

- Member of The Florida Bar for at least five years.
- CLE Requirement: 10 hours of Criminal Law during the preceding 12 months.
- Percent of Practice: 50% of practice devoted to criminal law.
- Trial Experience: 9 criminal trials, 5 of which shall be jury trials, and at least 3 of the jury trials in felony cases.
- Meet the requirements of rule 3.113 of the Rules of Criminal Procedure.

QUALIFICATIONS FOR MISDEMEANORS:

- Member of The Florida Bar for at least one year.
- CLE Requirement: 10 hours of criminal law during the preceding 12 months.
- Trial Experience: 3 jury or non-jury trials or observed 2 trials and 2 sentencing hearings.

FOR POST-CONVICTION:

- Member of The Florida Bar for at least 5 years.
- Three years of experience in the field of post-conviction litigation.
- If for felony post-conviction, meet the requirements of rule 3.113 of the Rules of Criminal Procedure.

Delinquency Registry:

- ___ Misdemeanors and VOP Juvenile Delinquency (includes VOCC)
- ___ Felonies

QUALIFICATIONS FOR DELINQUENCY - MISDEMEANOR AND VOP CASES:

- Member of The Florida Bar for at least one year.
- CLE Requirement: 10 hours of juvenile or criminal law during the preceding 12 months.
- Trial Experience: 3 delinquency trials or state jury or non-jury trials or observed 2 trials and 2 disposition hearings.

QUALIFICATIONS FOR DELINQUENCY – FELONIES:

- Member of The Florida Bar for at least 5 years.
- CLE Requirement: 10 hours of juvenile or criminal law during the preceding 12 months.
- Trial Experience: 9 trials, at least 5 of which were delinquency trials. At least three of the cases must have been tried within the past 5 years.

Appellate Cases:

- ___ Capital Appeals (death penalty imposed)
- ___ Felony Appeals
- ___ Juvenile Delinquency Appeals
- ___ Misdemeanor Appeals
- ___ Dependency Appeals
- ___ TPR Appeals
- ___ Guardianship Appeals

QUALIFICATIONS FOR CAPITAL APPEALS:

- Member in good standing with The Florida Bar.
- Meet the requirements of rule 3.112(h) of the Rules of Criminal Procedure.

QUALIFICATIONS FOR FELONY APPEALS:

- Member of The Florida Bar for at least 3 years.
- CLE Requirement: 10 hours of criminal appellate law within 18 months preceding the date of this application.
- Trial Experience: 3 criminal appeals or 5 criminal trials, at least 3 of which were felonies.

QUALIFICATIONS FOR JUVENILE DELINQUENCY APPEALS:

- Member of The Florida Bar for at least 3 years.
- CLE Requirement: 10 hours of criminal appellate law within 18 months preceding the date of this application.
- Trial Experience: 3 criminal appeals or 5 criminal trials, at least 3 of which were delinquencies.

QUALIFICATIONS FOR MISDEMEANOR APPEALS:

- Member of The Florida Bar for at least 2 years.
- CLE Requirement: 10 hours of criminal appellate law within 18 months preceding the date of this application.
- Trial Experience: 3 criminal appeals or 5 criminal trials, at least 3 of which were misdemeanors.

QUALIFICATIONS FOR DEPENDENCY AND TPR APPEALS:

- Member of The Florida Bar for at least 3 years.
- Represented a party as lead counsel or secondary counsel in 2 different appellate cases over the last 5 years, including the preparation and filing of a brief with a District Court of Appeal or with the Supreme Court of Florida, in a juvenile dependency or termination of parental rights case, or
- Represented a party in 5 different appellate cases, including the preparation and filing of a brief with a District Court of Appeal or with the Supreme Court of Florida, in any type of case.

QUALIFICATIONS FOR GUARDIANSHIP APPEALS:

- Member of The Florida Bar for at least 3 years.
- Experienced appellate practitioner who has represented clients in no fewer than 5 appeals.
- Completed within the last 12 months a minimum of 3 hours of CLE approved by The Florida Bar devoted to guardianship law.

Dependency & TPR Registry:

- ___ Dependency – Chapter 39
- ___ Termination of Parental Rights (Ch. 39, F.S.)
- ___ Termination of Parental Rights (Ch. 63, F.S.)

QUALIFICATIONS FOR DEPENDENCY & TPR:

- Member of The Florida Bar for at least 3 years.
- Represented a party as lead counsel or as secondary counsel in 5 different cases over the last 3 years in which a juvenile dependency petition was filed; or
- Represented a party in 10 different cases over my career in which a juvenile dependency petition was filed; **OR** I have observed at least 30 hours of juvenile dependency hearings (which include at least six shelter hearings, three dependency trials, and one termination of parental rights hearing).
- Completed within the last 12 months a minimum of 3 hours of CLE approved by The Florida Bar devoted to dependency law.

Guardianship/Mental Health:

- ___ Guardianship – Ch. 744, F.S. and Guardianship – Emergency Ch. 744, F.S.
- ___ Baker Act/Mental Health – Ch. 394, F.S.
- ___ Marchman Act/Substance Abuse – Ch. 397, F.S.

QUALIFICATIONS FOR GUARDIANSHIP/MENTAL HEALTH:

- Member of The Florida Bar for at least 3 years.
- CLE Requirement: 8 hour guardianship education class or 6 hours in one or more Florida Bar Guardianship courses in the preceding 3 years.
- Trial Experience: Represented a party in at least 5 guardianship cases in the preceding 3 years.

Other Children’s Civil Registry:

- ___ Parental Notification of Abortion Act
- ___ CINS/FINS - Ch. 984, F.S.
- ___ Emancipation – Section 43.015, F.S.

QUALIFICATIONS FOR OTHER CHILDREN’S CIVIL REGISTRY:

- Member of The Florida Bar for at least 5 years.
- At least 50% of my practice is juvenile dependency, **OR** I was previously employed by (circle one) Department of Children and Families, Guardian Ad Litem, Legal Aid Juvenile Program, Office of Criminal Conflict and Civil Regional Counsel practicing Dependency from _____ to _____ (provide dates of employment).
- Completed 10 hours of dependency CLE within the 12 months preceding the date of this application.
- The attorney of record or acted as second chair in at least two judicial bypass cases within the last five years, or have been counsel of record in at least six dependency cases, through to their conclusion within the last 5 years.

Children with Certain Special Needs Pursuant to s. 39.01305, F.S.

_____ Attended within the previous 12 months a minimum of ten hours of Florida Bar approved continuing legal education devoted to representation of children with special needs or disabilities and/or ethics related to the representation of children.

_____ Reviewed the Florida Guidelines for Practice for Lawyers Who Represent Children in Abuse and Neglect Cases.

_____ Previously handled 10 dependency cases from arraignment to closure.

CERTIFICATION:

Any attorney who is disbarred, suspended, etc., or is otherwise the subject of discipline by the Florida Bar or who has had a legal malpractice case filed against him/her, must notify Court Administration within seven (7) days of the filing of the complaint, order or other charging document. In addition, any attorney who is under criminal investigation or has pending criminal charges against him/her must immediately notify Court Administration. Failure to provide such information may result in his/her immediate removal from the registry.

I certify that all of the statements contained herein and on any attachments are true, correct, complete, and made in good faith. I understand that any omissions, falsifications, misstatements, or misrepresentations above may disqualify me for consideration and, if I am accepted to the registry, may be grounds for refusal of appointment or dismissal at a later date, and that you may be reported to The Florida Bar. I understand that if appointed, I am required to adhere to the contract with the Justice Administrative Commission, and applicable policies and procedures established by the Ninth Judicial Circuit and/or Justice Administrative Commission.

Signature of Applicant

Date

Please submit application to:

Helene W. Welch
Court Operations Consultant
Court Administration
Orange County Courthouse
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Orlando, Florida 32801
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