

INSTRUCTIONS AND PROCEDURE FOR TELEPHONE CONFERENCE HEARINGS DOMESTIC RELATIONS ORANGE COUNTY 3/18/2020

Herein are instructions for noticing and utilizing telephone conferencing communication during the period of the Covid-19 crisis.

If you have receive a notice of the cancellation or rescheduling of a hearing set in the next few weeks, and you wish that hearing to continue as previously scheduled by telephone conference, please send an email request to the Judicial Assistant for that division. (For Judge Blackwell, Division 46 to, 46orange@ninthcircuit.org)

Please understand:

- The telephonic conferencing protocols are NEW to the circuit. Please be patient as we roll out these options.
- The court cannot receive evidence by telephone. If you need to present documents, papers, or evidence other than testimony, the hearing will have to be set after the courthouse reopens.
- Telephonic hearings will require notaries – who may also be remote to witnesses, unless waived by both parties in writing. There will be no Court Reporters permitted in the courtroom.

Each Participant (up to 20) will call 407-836-5646 (toll free 1-800-346-8020), and will be prompted to enter a “Participant Code” for the Judge.

Judge Alice L. Blackwell – Participant Code 852867

SAMPLE NOTICE OF TELEPHONIC HEARING

IN THE CIRCUIT COURT OF THE NINTH JUDICIAL CIRCUIT,
IN AND FOR ORANGE COUNTY, FLORIDA

CASE NO.: DR

Petitioner,

vs.

Respondent.

_____ /

NOTICE OF TELEPHONIC HEARING

YOU ARE HEREBY NOTIFIED that the undersigned will call up for hearing before the Honorable Alice L. Blackwell, on the _____ day of _____, 2020 at _____ .M. (EST), or as soon thereafter as the same can be heard, the following:

MOTION: _____ **DATE FILED:** _____

Parties **MUST** appear telephonically. Parties are instructed to call 407-836-5646 (If long distance 1-800-346-8020 and dial (participant code) 852867 on the _____ day of _____, 2020 at _____ .M. (EST) to appear at the hearing.

PLEASE GOVERN YOURSELF ACCORDINGLY.

I HEREBY CERTIFY that a true and correct copy of the foregoing has been furnished by U.S. Mail to the above named addressee(s) this _____ day of _____, 2020.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator, Human Resources, Orange County Courthouse, 425 N. Orange Ave., Suite 510, Orlando, FL 32801, (407) 836-2303, at least 7 days before your scheduled court appearance, or immediately upon

receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.