


INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(f),
PETITION FOR CHANGE OF NAME (FAMILY)



When should this form be used?


This form should be used when a family wants the court to change its name. This form is **not** to be used in connection with a divorce, **paternity**, or adoption action. If you want a change of name because of a **dissolution of marriage**, paternity, or adoption action that is not yet final, the change of name should be done as part of that case.

This form should be typed or printed in black ink. The petition should only be completed for one adult. If you wish to change the name(s) of another adult and/or child(ren), you should complete and file a Supplemental Form for Petition for Change of Name (Family) for each additional family member and file the supplemental form(s) as an attachment to the petition. **Be sure that the bottom of each child's supplemental form is initialed.** A copy of the fingerprints of each family member who is petitioning to have his or her name changed, taken by a law enforcement agency, must be attached to the petition. There may be a charge for the fingerprinting which you will have to pay. After completing this form, it should be signed before a **notary public** or **deputy clerk**. You should then **file** the original with the **clerk of the circuit court** in the county where you live and keep a copy for your records.

What should I do next?

If any of the children for whom you are requesting this change of name are not the legal children of both adults filing this petition, you must obtain the consent of the legal parent(s). A parent not named as a **petitioner** in this action may consent by submitting a **Consent for Change of Name (Minor Child(ren))**,  Florida Supreme Court Approved Family Law Form 12.982(d).

If the other parent does not consent to the change of name, you may still have a **hearing** on the **petition** if you have properly notified the other parent about your petition and the hearing. If you know where he or she lives, you must use **personal service**. If you absolutely do not know where he or she lives, you may use **constructive service**. For more information about personal and constructive service, you should refer the **“General Instructions for Self-Represented Litigants”** found at the beginning of these forms and the instructions to  Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and  Florida Supreme Court Approved Family Law Form 12.913(a). The law on constructive service is very complex and you may wish to consult an attorney regarding constructive service.

Next, you must obtain a **final hearing** date for the court to consider your request. You should ask the clerk of court, **family law intake staff**, or **judicial assistant** about the local procedure for setting a hearing. You may be required to attend the hearing. Included in these forms is a **Final Judgment of Change of Name (Family)**,  Florida Supreme Court Approved Family Law Form 12.982(g), which may be used when a judge grants a change of name for a family. If you attend the hearing, you should take the **final judgment** form with you. You should complete the top part of this form, including the circuit, county, case number, division, the name(s) of the petitioner(s) and leave the rest blank for the judge to complete. It should be typed or printed in black ink.

If the judge grants your petition, he or she will sign this **order**. This officially changes your family's name. The clerk can provide you with **certified copies** of the signed order. There will be charges for the certified copies, and the clerk can tell you how much those charges are.


Where can I look for more information?

Before proceeding, you should read “General Information for Self-Represented Litigants” found at the beginning of these forms. For further information, see section 68.07, Florida Statutes.

Special notes...

The heading of the form calls for the name(s) of the **petitioner(s)**. This is (are) the parent(s) who are requesting the change of their family’s name(s). The judicial circuit, case number, and division may be obtained from the clerk of court’s office when you file the petition.

It may be helpful to compile a list of all of the people and places that will need a copy of the final judgment. This list may include the driver’s license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**,  Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE _____ JUDICIAL CIRCUIT,
IN AND FOR _____ COUNTY, FLORIDA

Case No.: _____

Division: _____

IN RE: THE NAME CHANGE OF

_____,
Petitioner/Father,

_____,
Petitioner/Mother.

PETITION FOR CHANGE OF NAME (FAMILY)

I/We, *{full legal name(s)}* _____, being sworn, certify that the following information is true:

There are *{enter number}* _____ adults named in this petition. A supplemental form is attached for each adult not set out below.

There are *{enter number}* _____ children named in this petition. I am/We are the birth or legal parents of the minor child(ren) named in this petition. I/We have attached a completed supplemental form for each minor child.

A copy of the fingerprints of each person seeking a name change in this petition, taken by a law enforcement agency, is attached.

THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER

() HUSBAND () WIFE:

1. **My complete present name is:**

_____.

I request that my name be changed to:

_____.

2. I live in _____ County, Florida, at *{street address}* _____.

_____.

3. I was born on *{date}* _____, in *{city}* _____, *{county}* _____,
{state} _____, *{country}* _____.

4. My father's full legal name: _____.

My mother's full legal name: _____.

My mother's maiden name: _____.

5. I have lived in the following places since birth:

Dates (to/from)

Address

_____/_____

_____/_____

_____/_____

_____/_____

_____/_____

_____/_____

Check here if you are continuing these facts on an attached page.

6. **Family**

[**all** that apply]

- ____ a. I am not married.
____ b. I am married. My spouse's full legal name is: _____
____ c. I do not have child(ren).
____ d. The name(s), age(s), and address(es) of my child(ren) are as follows (all children, **including those over 18**, must be listed):

Name {last, first, middle initial}	Age	Address, City, State
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you are continuing these facts on an attached page.

7. **Former names**

[**all** that apply]

- ____ My name has never been changed **by a court**.
____ My name previously was changed **by court order** from _____
to _____ on {date} _____
by {court, city, and state} _____
A copy of the court order is attached.
____ My name previously was changed **by marriage** from _____
to _____ on {date} _____
in {city, county, and state} _____
A copy of the marriage certificate is attached.
____ I have never been known or called by any other name.
____ I have been known or called by the following other name(s):
{list name(s) and explain where you were known or called by such name(s)} _____

8. **Occupation**

My occupation is: _____
I am employed at: {company and address} _____

During the past 5 years, I have had the following jobs:

Dates (to/from)	Employer and employer's address
_____ _____ _____	_____
_____ _____ _____	_____
_____ _____ _____	_____
_____ _____ _____	_____

Check here if you are continuing these facts on an attached page.

9. **Business**

[√ one only]

- ___ I do not own and operate a business.
- ___ I own and operate a business. The name of the business is: _____.
- The street address is: _____.
- My position with the business is: _____.
- I have been involved with the business since: {date} _____.

10. **Profession**

[√ one only]

- ___ I am not in a profession.
 - ___ I am in a profession. My profession is: _____.
 - I have practiced this profession:
- | Dates (to/from) | Place and address |
|-------------------|-------------------|
| _____/_____/_____ | _____ |
| _____/_____/_____ | _____ |
| _____/_____/_____ | _____ |
| _____/_____/_____ | _____ |

Check here if you are continuing these facts on an attached page.

11. **Education**

I have graduated from the following school(s):

Degree Received	Date of Graduation	School
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you are continuing these facts on an attached page.

12. **Criminal History**

[√ one only]

- ___ I have never been arrested for or charged with, pled guilty or nolo contendere to, or have been found to have committed a criminal offense, regardless of adjudication.
- ___ I have a criminal history. In the past I have been arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of my criminal history are:

Date	City/State	Event (arrest, charge, plea, or adjudication)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you are continuing these facts on an attached page.

13. **Bankruptcy**

[√ one only]

- ___ I have never been adjudicated bankrupt.
- ___ I was adjudicated bankrupt on {date} _____, in {city} _____, {county} _____, {state} _____.

Check here if you have had additional bankruptcies, and explain on an attached page.

14. **Creditor(s)' Judgments**

[√ one only]

___ I have never had a money judgment entered against me by a creditor.

___ The following creditor(s)' money judgment(s) have been entered against me:

Date	Amount	Creditor	Court entering judgment and case number	√ if Paid
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>

Check here if these facts are continued on an attached page.

15. I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise.

16. My civil rights have never been suspended, or, if my civil rights have been suspended, they have been fully restored.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated: _____

Signature of Petitioner
Printed Name: _____
Address: _____
City, State, Zip: _____
Telephone Number: _____
Fax Number: _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to or affirmed and signed before me on _____ by _____.

NOTARY PUBLIC or DEPUTY CLERK

[Print, type, or stamp commissioned name of notary or clerk.]

___ Personally known
___ Produced identification
___ Type of identification produced _____

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [/ fill in all blanks]

I, {full legal name and trade name of nonlawyer} _____,
a nonlawyer, located at {street} _____, {city} _____,
{state} _____, {phone} _____, helped {name} _____,
who is the petitioner, fill out this form.

ADULT SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)

Case No.: _____

THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER

() HUSBAND () WIFE:

1. **My complete present name is:**

I request that my name be changed to:

2. I live in _____ County, Florida, at *{street address}* _____

3. I was born on *{date}* _____, in *{city}* _____, *{county}* _____,
{state} _____, *{country}* _____.

4. My father's full legal name: _____

My mother's full legal name: _____

My mother's maiden name: _____

5. I have lived in the following places since birth:

Dates (to/from)

Address

_____/_____/_____

_____/_____/_____

_____/_____/_____

_____/_____/_____

_____/_____/_____

_____/_____/_____

_____/_____/_____

_____/_____/_____

_____/_____/_____

Check here if you are continuing these facts on an attached page.

6. **Family**

[**all** that apply]

____ a. I am not married.

____ b. I am married. My spouse's full legal name is: _____

____ c. I do not have child(ren).

____ d. The name(s), age(s), and address(es) of my child(ren) are as follows (all children, **including those over 18**, must be listed):

Name *{last, first, middle initial}*

Age

Address, City, State

Check here if you are continuing these facts on an attached page.

PETITIONER(S) MUST INITIAL HERE _____

7. **Former names**

[√ all that apply]

- _____ My name has never been changed **by a court**.
- _____ My name previously was changed **by court** order from _____
to _____ on {date} _____
by {court, city, and state} _____
A copy of the court order is attached.
- _____ My name previously was changed **by marriage** from _____
to _____ on {date} _____
in {city, county, and state} _____
A copy of the marriage certificate is attached.
- _____ I have never been known or called by any other name.
- _____ I have been known or called by the following other name(s):
{list name(s) and explain where you were known or called by such name(s)} _____

8. **Occupation**

My occupation is: _____
I am employed at: {company and address} _____

During the past 5 years, I have had the following jobs:

Dates (to/from)	Employer and employer's address
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____

Check here if you are continuing these facts on an attached page.

9. **Business**

[√ one only]

- _____ I do not own and operate a business.
- _____ I own and operate a business. The name of the business is: _____
The street address is: _____
My position with the business is: _____
I have been involved with the business since: {date} _____

10. **Profession**

[√ one only]

- _____ I am not in a profession.
- _____ I am in a profession. My profession is: _____
I have practiced this profession:
Dates (to/from) Place and address
_____/_____/_____ _____
_____/_____/_____ _____
_____/_____/_____ _____

PETITIONER(S) MUST INITIAL HERE _____

PETITIONER # _____, continued

_____/_____
_____/_____

Check here if you are continuing these facts on an attached page.

11. **Education**

I have graduated from the following school(s):

Degree Received	Date of Graduation	School
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you are continuing these facts on an attached page.

12. **Criminal History**

[one only]

_____ I have never been arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication.

_____ I have a criminal history. In the past I have been arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of my criminal history are:

Date	City/State	Event (arrest, charge, plea, or adjudication)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you are continuing these facts on an attached page.

13. **Bankruptcy**

[one only]

_____ I have never been adjudicated bankrupt.

_____ I was adjudicated bankrupt on {date} _____, in {city} _____, {county} _____, {state} _____.

Check here if you have had additional bankruptcies, and explain on an attached page.

14. **Creditors' Judgments**

[one only]

_____ I have never had a money judgment entered against me by a creditor.

_____ The following creditor(s)' money judgment(s) have been entered against me:

Date	Amount	Creditor	Court entering judgment and case number	<input checked="" type="checkbox"/> if Paid
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>

Check here if these facts are continued on an attached page.

15. I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise.

16. My civil rights have never been suspended, or, if my civil rights have been suspended, they have been fully restored.

PETITIONER(S) MUST INITIAL HERE _____

PETITIONER # _____, continued

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated: _____

Signature of Petitioner
Printed Name: _____
Address: _____
City, State, Zip: _____
Telephone Number: _____
Fax Number: _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to or affirmed and signed before me on _____ by _____.

NOTARY PUBLIC or DEPUTY CLERK

[Print, type, or stamp commissioned name of notary or clerk.]

____ Personally known
____ Produced identification
____ Type of identification produced _____

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [ fill in all blanks]

I, *{full legal name and trade name of nonlawyer}* _____,
a nonlawyer, located at *{street}* _____, *{city}* _____,
{state} _____, *{phone}* _____, helped *{name}* _____,
who is the petitioner, fill out this form.

PETITIONER(S) MUST INITIAL HERE _____

CHILD SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)

Case No.: _____

THE FOLLOWING INFORMATION IS TRUE ABOUT MINOR CHILD # _____ :

1. **Minor child's complete present name is:**

I/We request that minor child's name be changed to:

2. The minor child lives in _____ County, Florida, at {street address} _____
_____.

3. The minor child was born on _____, in {city, county, state, country} _____
_____.

4. The minor child's father's full legal name: _____.
The minor child's mother's full legal name: _____.
The minor child's mother's maiden name: _____.

5. The minor child has lived in the following places since birth:

Dates (to/from)	Address
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____

Check here if continuing these facts on an attached page.

6. [**one** only]

The minor child is not married

The minor child is married to: {full legal name} _____.

7. [**one** only]

The minor child has no children.

The minor child is the parent of the following child(ren): {enter name(s) and date(s) of birth}
_____.

8. **Former names**

[**all** that apply]

The minor child's name has never been changed **by court order**.

The minor child's name previously was changed **by court order** from _____
to _____ on {date} _____
by {court, city, and state} _____.
A copy of the court order is attached.

PETITIONER(S) MUST INITIAL HERE _____

MINOR CHILD # _____, continued

____ The minor child's name previously was changed by marriage from _____
to _____ on {date} _____,
in {city, county, and state} _____.

____ The minor child has never been known or called by any other name.

____ The minor child has been known or called by the following other name(s): {list name(s) and explain
where child was known or called by such name(s)} _____

_____.

9. The minor child is not employed in an occupation or profession, does not own and operate a business,
and has received no educational degrees. If the minor child has a job, explain: _____

_____.

10. **Criminal History**

[one only]

____ The minor child has never been arrested for or charged with, pled guilty or nolo contendere to, or
been found to have committed a criminal offense, regardless of adjudication.

____ The minor child has a criminal history. In the past, the minor child was arrested for or charged with,
pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of
adjudication. The details of the criminal history are:

Date	City/State	Event (arrest, charge, plea, or adjudication)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you are continuing these facts on an attached page.

11. **Money Judgments**

[one only]

____ The minor child has never been adjudicated bankrupt, and no money judgment has ever been entered
against him or her.

____ The following money judgment(s) has been entered against him or her:

Date	Amount	Creditor	Court entering judgment and case number	<input checked="" type="checkbox"/> if Paid
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>

PETITIONER(S) MUST INITIAL HERE _____