

ADMINISTRATIVE ORDER  
NO. 07-97-32-04

IN THE CIRCUIT COURT OF THE  
NINTH JUDICIAL CIRCUIT, IN AND  
FOR ORANGE AND OSCEOLA  
COUNTIES, FLORIDA

**AMENDED ADMINISTRATIVE ORDER RE: AMERICANS WITH DISABILITIES  
ACT OF 1990, ORANGE & OSCEOLA COUNTIES**

**WHEREAS**, the Americans With Disabilities Act of 1990 (ADA) requires that reasonable accommodations be provided to requesting qualified persons with disabilities in order that they might participate fully in court programs, services, activities, and benefits; and

**WHEREAS**, it is the intent of the Ninth Judicial Circuit to facilitate provision of reasonable accommodations when requested by qualified persons with disabilities; and

**WHEREAS**, pursuant to Florida Rule of Judicial Administration 2.065 as mandated in Amendments to the Florida Rules of Judicial Administration, No. 87678, 682 So. 2d 89 (Fla. 1996) the notice provision for persons with disabilities was amended effective January 1, 1997;

**NOW, THEREFORE, I**, Belvin Perry, Jr., pursuant to the authority vested in me as Chief Judge of the Ninth Judicial Circuit of Florida under Florida Rule of Judicial Administration 2.050 order the following:

1. On all notices of court proceedings to be held in a public facility, and on all process compelling appearance at such proceedings, including, but not limited to, subpoenas for trial, jury summonses, notices of hearings, notices for depositions held in this Court's facilities, and all other court related proceedings, a provision shall be provided for those persons with disabilities who need special accommodations to participate in proceedings, and such provision shall instruct those persons to contact Court Administration within two (2) working days of receipt of the notice to ensure that reasonable accommodations can be arranged. The provision on the notices of court proceedings shall include the following substantive language:

**For court proceedings held in Orange County:**

"If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at 425 N. Orange Avenue, Room 2130, Orlando, Florida 32801, Telephone: (407) 836-2303 within two (2) working days of your receipt of this (describe notice); If you are hearing or voice impaired, call 1-800-955-8771."

**For court proceedings held in Osceola County:**

"If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at Two Courthouse Square, Suite 6300, Kissimmee, Florida 34741, Telephone: (407) 343-2417 within two (2) working days of your receipt of this (describe notice); If you are hearing or voice impaired, call 1-800-955-8771."

2. Attorneys, litigants, and parties shall include the above stated language of the notice to persons with disabilities on all notices of court proceedings to be held in a public facility, and all process compelling appearance at such proceedings.

3. Judges, clerks of court, and other court personnel shall include the above stated language of the notice to persons with disabilities on all notices of court proceedings to be held in a public facility, and all process compelling appearance at such proceedings which are prepared or printed upon demand.

4. This Administrative Order is effective upon signing. Administrative Order No. 07-97-32-03 is vacated and set aside.

**DONE AND ORDERED** at Orlando, Florida, this 8th day of August, 2005.

/s/ Belvin Perry, Jr.  
Belvin Perry, Jr.  
Chief Judge

Copies provided to:

Clerk of Courts, Orange County

Clerk of Courts, Osceola County

General E-Mail Distribution List

<http://www.ninja9.org/adminorders>